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Llanhennock Community Council Meeting Held on Monday 03 September 2018

Present	Chairman Waters, Clerk Thomas, Cllr Thomas, Cllr Young, Cllr Morgan, Cllr Heath, Cllr McLeod and Cllr Williams.
Apologies	County Cllr Peter Clarke, Cllr Chivers
Members of the public present	None
Declaration of interest	None
Minutes of last meeting	Approved by Cllr Thomas Seconded by Cllr Morgan

Matters Arising

1088/18 Lime Kiln, Glen Usk Road, Llanhennock

Clerk confirmed that MCC and CADW have been contacted regarding repair of this local historic monument. CADW confirmed responsibility for the upkeep and maintenance of the Kiln falls with the land-owner.

MCC explained the kiln is held on an 'at risk' database with MCC and reviewed every 5 years. The last review took place in 2015 and the kiln was not believed to be 'at risk'. The land-owner may be approached if the Community Council feel this is necessary. However, the land-owner can choose not to repair/maintain the kiln based on available funds/inclination. The Land-owner could consider contacting the Village Alive Trust a body who support projects like this, for a supporting grant.

Cllr Heath agreed to contact the land-owner and discuss this matter, at an appropriate time.

1089/18 Cefn Henllan Bungalow – Potential Enforcement Matter

The Chairman confirmed this matter is already under investigation by the Enforcements Team at MCC, prior to the last meeting.

1090/18 Millennium Bench, Llanhennock

Cllr Thomas confirmed the bench will be removed by the end of September 2018 for maintenance and repair.

Correspondence

1091/18 Monmouthshire Building Society

Letter to confirm a credit has been received to the value of £65 in respect of a cheque not processed/paid-in by the recipient.

Reports

1092/18 HM Prison Usk and YOI Prescoed

Cllr Young confirmed the government review of these institutions has proved successful, finding both facilities delivering key responsibilities well.

In addition, the Independent Monitoring Board, who report from a welfare perspective reported no significant or concerning issues. Both institutions were considered well run, with cultures and outcomes that continue to improve – for inmates and staff. Cllr Young noted the reports were of great interest and should be read in full by Councillors. Reports distributed accordingly.

1093/18 Police Report

The report notes several dwellings and garage/out-house burglaries across the three wards. Residents are reminded to keep garages secure and to remain vigilant of any vehicles or persons acting suspiciously in the wards. Concerned residents should contact the Police on 101 or 999 – dependent on the circumstances and where possible record registration/description details.

Fly-tipping was reported in Llanhennock and Llangattock Nigh Caerleon. Both areas have now been cleared.

Finally, a report of suspected drug dealing was reported in the Llandegveth area. Targeted police patrols will now be conducted in this area.

Finance

1094/18 Balance £4912.45

1094/18 Clerk Fees

A breakdown of all Clerk payments was communicated to the Chairman and Councillors, to ensure a clear record of the back-dated payments.

Payslips for April, May and August 2018 were presented to the Councillors, for payment of £92 per meeting for the Clerk.

Councillors approved these payments. A cheque was raised to the value of £276 and two signatures were provided for the withdrawal receipt.

1095/18 Budget/Predicted Spend and Reserves

Councillors reviewed the predicted spend for the remainder of 2018.

Specifically, from September 2018 to the end of December 2018.

Having reviewed the current balance/reserves, Councillors agreed £400 contributions to both St Andrews, Tredunnoch and St John, Llanhennock – total value of £800. These will be processed in October / November 2018.

In line with the budget, Councillors agreed the repair of all notice boards across the wards. To include new locks, improved damp control/sealing and new pinboards. Cllr Thomas to arrange works with a local Carpenter.

In addition, upkeep and repair will be carried out to the Red Telephone Box in Tredunnoch and the area around the Bus Shelter will also be cleared.

Considering GDPR requirements, the Community Council will now purchase a lockable filing cupboard to ensure the safe, confidential storage of documents. Details were distributed to Councillors, who approved the costs and purchase accordingly.

Finally, the Community Council confirmed a donation towards the refurbishment of Llanhennock Village Hall. The contribution will be considered in line with quotes provided by the Village Hall Committee and Community Council reserves, later in the year.

Planning

No planning applications received.

1096/18 Rich Hill Farm, Tre Herbert Road – potential enforcements issue.

It was noted the above property is using questionable materials, which may not reflect agreed works relating to the ‘drainage and road’ application, approved at the August 2018 meeting.

The Council understands the matter is under investigation by the Enforcements Team at MCC.

Local Matters

None

Any Other Business

1097/18 Social Events

Chairman Waters confirmed the Community Council will not host a Christmas Meet & Greet this year, to enable the Parochial Council to arrange their event. The Community Council will run their Christmas event by-annually and a summer event will be held in 2019.

1098/18 Code of Conduct

Councillors confirmed receipt of the Code of Conduct document provided by the Clerk.

Councillors formally adopted the Code of Conduct. Councillors signed a Declaration of Acceptance of Office, confirming Councillors will duly and faithfully fulfil the duties of their role accordingly, to the best of their judgement and abilities. Forms were signed by all Councillors and witnessed by the Chairman.

Date of Next Meeting

Monday 01 October 2018, 7 pm in Llanhennock Village Hall.

Llanhennock

Cllr. Tony Chivers 01633 450391
Cllr Jim Young 01633 422555
Cllr Allan Thomas 01633 309760

Tredunnoch

Cllr. Lindsay Heath 01633 450146
Dep Chair/Cllr. Yvonne Morgan 01633 450226
Cllr Dorothy McLeod 01633 450623

Llangattock Nigh Caerleon

Chairman Richard Waters 01633 430132
County Cllr. Peter Clarke 01633 644644
Cllr. Ieuan Williams 01633 422309
Clerk Elizabeth Thomas 01633 309760