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## **Meeting Held On Monday 04 June 2018**

<b>Present</b>	Chairman Waters, Cllr Heath, Cllr Morgan, Cllr McLeod, Cllr Thomas and Clerk Thomas.
<b>Apologies</b>	Cllr Chivers, Cllr Williams, Cllr Young, County Cllr Clarke.
<b>Members of public present:</b>	None
<b>Declarations of interest:</b>	None
<b>Minutes of last meeting:</b>	Approved by Cllr Thomas Seconded by Cllr Morgan

### **Matters Arising**

#### **1157/18 Newbridge On Usk**

The Clerk has contacted CADW and MCC to log concerns regarding the repair and condition of this bridge. A site visit has been requested and we await a response.

#### **1158/18 Pot Holes, Tredunnock**

MCC have responded to the request for work and several pot holes in Tredunnock have been filled and resurfaced. However, not all potholes were fixed leaving many holes (on the Velothon Bike Race route) still requiring attention. The Chairman and Councillors questioned why MCC would only complete some of the necessary work when already in the area, Clerk to investigate further.

#### **1159/18 Independent Review Panel Pop-In Sessions**

20+ people attended the sessions, with the morning session by far the busiest.

Most common responses to the question asking 'what you would like to see your Council do' included:

Log and progress highway issues arrange community events, Support the Church, Support the Village Hall, maintain local assets, Establish relationships with local Police, Tackle Fly tipping.

In total 33 forms were completed, with some completed and returned following the event. The response forms will be posted back to the Review Panel for their consideration.

### **1160/18 Payroll**

The Clerk updated Councillors regarding the status of HM Revenue & Customs employer registration. The Council is now set up as an Employer, with a PAYE reference confirmed. However, the Clerk is now liaising with Monmouthshire Building Society to ensure the Community Council account will authorise payments, using the new process. Back-pay for the Clerk for April, May and June will be required once the new process is operational. Clerk to update at next meeting.

### **1161/18 Broadband Issues Llangattock Nigh Caerleon**

Clerk confirmed a letter requesting how to progress issues with the poor broadband in this ward has been sent to David Davies MP.

### **Correspondence**

None

### **Reports**

None

### **Planning**

#### **1062/18 Application – Change of Use Ivy Bridge Llanhennock DC/2018/00660**

**Change of Use for Coach House from Holiday Let to Ancillary Accommodation and ratification of conversion of Coach House single garage to study/office for main house.**

Councillors reviewed the associated application paperwork; no objections were raised, and the application was approved.

### **Finance**

**Balance £3848.74**

#### **1063/18 Cheque For Zurich Insurance Renewal**

Cheque to the value of £319.20 raised in respect of the above, increase in price noted as the Community Council is now logged as an Employer. Clerk to check Public Liability cover is included. Withdrawal receipt signed by two Councillors.

#### **1064/18 Cheque for Clerk Expenses**

Cheque to the value of £62.09 raised in respect of expenses incurred for paper, pens, printer ink cartridges, plastic wallets and envelopes. Receipt of purchases circulated to Councillors. Withdrawal receipt signed by two Councillors.

### **Local Matters**

#### **1065/18 Llanhennock Village Hall**

Chairman Waters explained Mr Muir and Mr Hawkins, both of whom kindly attended the Pop-In Sessions on 24<sup>th</sup> of May, have requested the Council consider financial support for the Village Hall. The Hall is currently in need of maintenance and repair to rectify damp issues, a disabled access toilet/baby changing facility and painting/decorating. Chairman Waters asked the Clerk to clarify

who owns the Village Hall, the Community Council will then consider how much support they can offer.

**Any other business**

**1066/18 Filing Cabinet for Community Council**

Chairman Waters explained that given the expense of a fire-proof stationery cupboard (only fire-proof for 30 minutes), a normal lockable cupboard will be sufficient for the Community Council. The Clerk will now review prices/measurements etc and confirm details at the next meeting.

**1067/18 Black Plastic Flower Pots**

Cllr McLeod noted flower pots which are black in colour cannot be recycled with plastics and must be disposed of in general waste (placed in black bin bags). This information was confirmed by Monmouthshire County Council.

**Date of the next meeting**

Monday 02nd of July 2018, 7 pm in Llanhennock Village Hall.