



Llanhennock Community Council
Meeting Held 09 January 2017, 7 pm Llanhennock Village Hall

Present: Chairman Chivers, Clerk Thomas, Cllr Waters, Cllr Williams, Cllr Evans, Cllr Heath, Cllr Thomas, Cllr McLeod, Cllr Morgan, Cllr Young and County Cllr Peter Clarke.

Declarations of interest - none declared.

Members of public present - none.

Minutes of last meeting.
Approved by Cllr Young.
Seconded by Cllr Morgan.

Matters Arising

969/17 Potentially unauthorised new entrance/exit from Farm on Candwr Road.

Specifically, the opening is opposite Pembridge House, Candwr Road, Ponthir. Clerk to speak to Enforcements Team at MCC to ensure the work is compliant. Cllr Williams noted the hedge at this site is now dangerously obstructing and compromising this already difficult bend. Clerk to log on the Highways log, MCC for action.

Correspondence

970/17 Thank you letter for Leonard Cheshire Disability, Llanhennock.

In respect of a further donation (raised at the Summer Community event, donated by local residents across the wards) towards a defibrillator for the area.

971/17 Thank you letter from St Andrew's Church, Tredunnoch.

In respect of the £400 donation pledged by the Llanhennock Community Council in December 2016 to assist with the upkeep and maintenance of the church.

972/17 Letter from BDO – responsible for the Annual Return work 2016.

Letter confirms the fee for the Annual Return work and audit has now been approved and an invoice will follow shortly.

973/17 MCC – Dog Fouling Committee

E-mail inviting Councillors to attend a meeting regarding dog fouling problems faced by some Community Councils. Chairman and Councillors noted this is not a reported or observed problem in our area. Clerk will notify MCC that there is no need to send a representative.

974/17 MCC – Battle's Over – A Nation's Tribute 11 November 2018

MCC are inviting involvement in the above and hope to arrange beacons across the area. Details to be placed on notice boards and the website, for any residents wishing to participate.

975/17 Note from Gerry Hawkins

E-mail received thanking the Community Council for taking the time to consider a proposal to change the name of Llanhennock.

976/17 MCC – Invitation to attend Velothon Wales meeting

Reminder that the above meeting will take place at 6 pm on 17th of January 2017, in the Council Chamber, County Hall, Usk. Chairman Chivers confirmed he would attend this meeting to tackle some of the concerns raised last year, prior to the event.

977/17 MCC – Letter regarding outstanding payment for previous Clerk

Letter received relating to a lost payment from 2014, in respect of fees for the previous Clerk. Historical payments to be reviewed in order to resolve the matter and Clerk will update the Councillors at the next meeting.

978/17 Usk Community Cluster Meeting – County Cllr Clarke

County Cllr Clarke reminded the Councillors of the need for representation at the above meeting. Chairman Chivers confirmed he would attend the meeting on 24th of January at 6 pm, Usk Hub.

Reports

None received.

Finance**979/17 Budget Review for 2016/2017/2018**

Budgets distributed in paper format to all Councillors and Chairman for review.

Spreadsheet outlining total reserves, total spend and total receipts for the financial year to date distributed in paper format, to all Councillors and Chairman for review.

Councillors noted current balance £2974.

Councillors reviewed total spend for financial year to date. Councillors reviewed the receipts for the financial year to date.

Councillors discussed anticipated future spend for the remainder of the financial year.

Agreed budget to include Election costs, repair and maintenance costs for existing assets and the purchase of a fire-proof cupboard. Councillors also noted possible increase in Insurance costs going forward.

Budget reviewed, approved and resolved by the Councillors and Chairman. Noted for the minutes.

In addition, in line with current and previous reserves, and having reviewed all the figures - Councillors agreed a reserve for the year end. Councillors agreed this figure should be between £1,500 and £2,000.

980/17 Precept Request 2017/2018

Having considered all of the above, the Council then reviewed the Precept request for the 2017/2018 financial year.

A precept request of £5,600 was reviewed, approved and resolved by the Councillors and Chairman. Noted for the minutes.

981/17 Risk Assessment

Risk Assessment Document outlining potential risks to the Llanhennock Community Council was distributed in paper format to the Councillors and Chairman for review.

The Chairman asked the Councillors to consider what risks the Community Council faced this year. All parties discussed this and reviewed the Risk Assessment document and assessment of impact, noting any additional risks posed. These included, increasing the assessment of impact for 'Loss or damage of assets, from a 1 to a 4.

Adding IT hacking as a risk now the Community Council has a website.

In the interests of best practice, writing a Financial Procedures Policy outlining Financial Controls within the Community Council.

982/17 Formal Engagement of Internal Auditor

Councillors and Chairman formally approved the engagement of William Edwards to undertake the next Internal Audit. Letter confirming the appointment to be sent to Mr Edwards with thanks.

983/17 Review of Asset Register

Document of Fixed Assets distributed to Councillors for review.

Councillors reviewed the list of assets and discussed any changes in values. The Clerk will take advice on how to report on any new assets and how best to ascertain actual values, for the purposes of accurate accounts.

Planning Applications

(Please note County Cllr Peter Clarke declared no involvement in any planning consideration/matters).

Applications from December 2016

Reviewed and considered by Councillors in December and the following outcomes noted in the January minutes as follows:-

984/17 Colomendy Cottages – DC/2016/00716 Approved with no objections raised.

985/17 Creigydd Farm – DC/2016/01304 Approved with no objections raised.

986/17 Planning Application reviewed in January 2017 meeting - Colomendy Farm House

Chairman and Councillors reviewed the application and drawings. Councillors agreed no objections and no conditions. Application approved and signed off by Chairman.

Local Matters

987/17 Welsh Water Cwrt Farm Hedgerow

Cllr Waters confirmed the above hedgerow surrounding the Water Works and reservoir remain unsightly and in some area have grown out onto the highway by some 2 metres. Residents and walkers have complained on a number of occasions.

Cllr Waters has approached the Water Works directly regarding the problem and was assured that arrangements were in place for the area to be cut, by Contract Farmers. Unfortunately, this work has not been carried out and the area remains a problem.

Clerk to write Highways Department at MCC and Welsh Water Cwrt Farm and explain that the matter must now be resolved, or the Community Council will be left with no alternative than to seek legal advice.

988/17 T-Junction by Newbridge On Usk, Bulmawr Road, Llantrisant.

Cllr McLeod noted that the drains are damaged in the above area, flooding the road and therefore compromising highway safety. Although Councillors noted this area falls under the remit of Llantrisant Community Council, given its proximity to the Newbridge on Usk and Tredunnoch border, Clerk will log with the Highways Department, MCC.

989/17 Broadband Issues

Cllr Williams has been approached again by frustrated residents across Llangattock Nigh Caerleon, regarding slow/inconsistent broadband. This is now affecting residents who need to work from home as well as everyday users. With this in mind, and the current hot topic

of speedier broadband in rural areas, the Clerk will liaise with BT Openreach and investigate a Community led fund tackling the issue. Clerk to report back at the next meeting.

Any Other Business

990/17 Repair of the Newbridge On Usk Bridge

Cllr Heath confirmed the trees growing out of the bridge are now pulling the mortar from the stone, compromising the bridge further. Councillors agreed the bridge is quite an iconic feature within Tredunnoch/Llantrisant and should therefore be restored appropriately. Clerk to liaise with Bryan Jones to escalate this on-going matter and to log again on the Highways log with MCC.

Chairman Chivers suggested inviting Bryan Jones to attend a Site Meeting, giving him the opportunity to see some of the Community Councils issues.

Date of next meeting

Monday 06 February 2017, 7 pm in Llanhennock Village Hall.

Tredunnoch

Chairman/Cllr Tony Chivers	01633 450391
Vice Chairperson/Cllr Yvonne Morgan	01633 450226
Cllr Dorothy McLeod	01633 450623
Cllr Lindsay Heath	01633 450146

Llanhennock

Cllr Jim Young	01633 422555
Cllr David Evans	07884 186071
Cllr Allan Thomas	01633 309760

Llangattock Nigh Caerleon

Cllr Ieuan Williams	01633 422309
Cllr Richard Waters	01633 430132
County Cllr Peter Clarke	01633 644644
Clerk Elizabeth Thomas	01633 309760