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Meeting Held On Monday 08 January 2018

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Present: Chairman Richard Waters, Cllr Ieuan Williams, County Cllr Peter Clarke, Clerk Elizabeth Thomas, Cllr Jim Young, Cllr Yvonne Morgan.

Apologies: Cllr Dorothy McLeod, Cllr Tony Chivers, Cllr Lindsay Heath and Cllr Allan Thomas.

Members Of Public Present None

Declaration Of Interest None

Minutes of last meeting Approved by Cllr Young
Seconded by Cllr Williams

Matters Arising

None

Correspondence

1098/18 Letter of thanks from Tredunnoch Defibrillator Sub-Committee

The Community Council have received confirmation that the Tredunnoch defibrillator is now in place and located in a cabinet, in the Tredunnoch Bus Shelter. The first defibrillator training sessions will take place in February and all Tredunnoch residents will be invited. The Chairman, David Banning-Lover again thanked the Community Council for their donation towards this vital medical equipment.

1099/18 Note of thanks from Llanhennock PCC

Mr Gerry Hawkins wrote to thank the Community Council for their donation of £400 to St John Church, Llanhennock.

1100/18 Letter from David Davies MP

Chairman Waters confirmed David Davies MP had written to apologise as he was unable to attend the Community Council Christmas Meet & Greet as he was due in Parliament. However, he was grateful for the invite and asked the Community Council to notify him of any future events.

1101/18 Letter of thanks from St Andrews Church, Tredunnoch

Church Warden, Linda James wrote to thank the Community Council for their donation to St Andrews Church, Tredunnoch to the value of £400. The letter noted that the Church has a new Treasurer, Cliff Brace, who should receive such correspondence in the future.

1102/18 Suggestion from Suggestion Box set up at Christmas Meet & Greet

A suggestion was put forward requesting the widening of the splay at the end of the junction on the Gatlas Lane, which meets the Usk Road. This is necessary for the safety of highway users. Clerk to contact the Highways Department at MCC.

1103/18 Letter from MCC regarding Payroll Processing

Monmouthshire County Council have written to all Community Councils regarding the review of the current payroll service they provide. Specifically, to meet Community Council Audit requirements and Auto-enrolment responsibilities changes must be made and a significantly higher charge applied.

Chairman Waters noted the unrealistically high amount quoted by MCC, with an initial set up fee of £200 and an annual cost of approximately £754. Councillors agreed this was a huge increase which would use a high % of the precept the Community Council receive each year. County Councillor Peter Clarke kindly agreed to discuss the matter in more detail with the People Services department at MCC. In the meantime, the Clerk will consider costs of arranging payroll services with an alternative payroll provider.

Reports

1104/18 Police Report

On 02/11/17, during the early hours, a report was received of a BMW crashed in the Llangybi area and deliberately set alight by persons seen running from the area. The vehicle had been reported as stolen from the Newport, 2 x males arrested after being located walking along the road back towards Caerleon. Enquiries ongoing.

On 30/11/17, report received of suspected incident of fly-tipping in the Coed-y-Paen area. Several builders bags full of rubble and building work debris discovered dumped on a secluded lane. No witnesses or CCTV. Enquiries ongoing with Monmouthshire County Council Environmental Health Department.

Planning

Peter Clarke, declared no involvement in any planning related matters.

1105/18 Planning Permission

DC/2017/01467 The Cottage, Common Cfyn Llwyn, Ponthir

Demolition and redesign of existing single storey extension. Renovation of existing building and associated site works. Proposed new double garage with storage facilities to the rear.

Councillors reviewed the plans and paperwork and concluded the redesign is an improvement on the existing building. No objections were raised.

1106/18 Planning Permission

DC/2017/01423 Cwm Y Wiwer Barn, Colomendy Wood Farm, Llansoar

Proposed single storey rear extension.

Councillors reviewed the associated paperwork. Councillors were unsure whether the planning request complies with current Planning guidelines regarding extensions for Barn properties. Clerk to communicate this query to the Planning Department and request a response.

DC/2017/01287 – For information only

Removal Of Condition Rich Hill Farm, Llansoar

To allow for storage and light maintenance of tools.

Finance

Current Balance £3784.59

1107/18 Finance Review

Councillors reviewed and discussed the following Finance matters :-

Current balance

Completed a review of budget.

Discussed and reviewed predicted expenditure for the next three months.

Outstanding expenses and impact.

Cheques were requested and invoices and receipts signed-off by Councillors for the following:

(Two signatures were provided on every cheque request slip).

1108/18 Cheque for MCC in respect of recharge of Community Council Election Costs May 2017 to the value of £127.88.

1109/18 Cheque for Sarah Baker in respect of flower arrangement made for the Community Council Meet & Greet, to the value of £20.00.

1110/18 Cheque for Clerk in respect of expenses incurred for the Christmas Meet & Greet ie. paper, mince pies and napkins – to the value of 58.18.

Local Matters

None

Any other business

1111/18 Website

With a new invoice pending for the update and maintenance of the Community Council website, Councillors again reviewed how best to improve the website and increase users. Clerk to review costs of website and Councillors to consider how to improve the site overall.

Date of next meeting

Monday 05 February 2018, 7 pm in Llanhennock Village Hall.